

Participating/Supporting Policy
Department of Business
UW-Parkside

UW-Parkside Department of Business employs qualified faculty members and instructional staff to teach theoretical concepts and how to apply these concepts to the business world. Some of these faculty members participate actively with the department and others support learning primarily through teaching alone. The following definitions are included within the AACSB Business Accreditation Standards.

A **participating** faculty member actively and deeply engages in the activities of the school in matters beyond direct teaching responsibilities. Such matters might include policy decisions, advising, research, and service commitments.”

A **supporting** faculty member does not, as a rule, participate in the intellectual or operational life of the school beyond the direct performance of teaching responsibilities. Usually, a supporting faculty member does not have deliberative or involvement rights on faculty issues, membership on faculty committees, or assigned responsibilities beyond direct teaching functions (e.g., classroom and office hours). Normally, a supporting faculty member’s appointment is on an ad hoc basis—for one term or one academic year without the expectation of continuation—and is exclusively for teaching responsibilities.

In alignment with AACSB standards, participating faculty members deliver 75% of the business program’s teaching and 60% within each discipline.

The form on the following page is used to determine whether an individual is participating or supporting.

Participating/Supporting Form

Name:	Discipline:		
Activity Categories	Brief Description (if applicable)	Points	Score
Contract Type (pick 1 or less)			
Multiple years		2	
One year		1	
One semester full time		1	
Curriculum			
Developed a new course		2	
Developed a new course proposal		1	
Developed new material for an existing class where at least 25% is new		1	
Actively participate on an ongoing basis in the review and update of program or course content		1	
Course coordinator-Supervise other instructors of a class		1	
12-month teaching and curricular responsibilities		1	
Assurance of Learning			
Participate in assurance of learning		1	
Student Related Activities			
Advise a student organization		2	
Advise or mentor students		2	
Attend at least two student organization meetings		1	
Supervise an independent study or internship		1	
Supervise a student project		1	
University Activity			
Attend department or college meetings		1	
Is an active voting member within the department		1	
Serve on a department, college, or university committee		1	
Attend Commencement, Orientation, or similar activity		1	
Attend department, college, university, or system workshop		1	
Perform university sponsored service activity		1	
Advancement and Relations			
Participate in fundraising		1	
Write a grant for the university		1	
Attend an event with recruiters		1	
Attend advisory board meeting		1	
Conduct workshop or consulting on behalf of university		1	
Research			
Collaborate on research with others at UWP		1	
Present at professional meeting		1	
Total (3+ points = Participating)			
Approval: Yes No			
Executive Committee Chair:			