**EMPLOYEE ACKNOWLEDGEMENT**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby acknowledge I have reviewed a copy *Print Name*

of the University of Wisconsin Parkside Employee Handbook.

I understand all policies and procedures herein follow applicable state statues and policies. It may be necessary to change these policies from time to time to reflect changes in the workforce, employment trends, economic conditions and State or Federal legislation. Any Policy changes will be fully consulted on and communicated to all staff through normal communication channels.

Furthermore, I understand the policies within this handbook are meant as a guide, and any questions should be directed to a supervisor or the Office of Human Resources. Please forward signed acknowledgement to human resources or email signed copy to hr@uwp.edu.

 *Employee Signature Date*