**Institute of Professional Educator Development**

Telephone: (262) 595-2180 Fax: (262) 595-2265

**RESIDENCY APPLICATION  
Due October 15 (Spring Residency) & March 15 (Fall Residency) to** [**teachereducation@uwp.edu**](mailto:teachereducation@uwp.edu) **Late applications may not be accepted. Failure to complete Residency requirements prior to application date may result in a delay in Residency by at least one semester. Completion of this application does not guarantee progression to the Residency semester.**

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| **APPLICANT INFORMATION** | | | | |
| Last Name:  Click or tap here to enter text. | First Name:  Click or tap here to enter text. | Middle Initial:  Click or tap here to enter text. | Student ID Number:  Click or tap here to enter text. | |
| Mailing Address: (include city, state and zip code)  Click or tap here to enter text. | | | Ranger Email Address:  Click or tap here to enter text. | |
| Licensure Level:  Choose an item. | Major:  Choose an item. | Addl. License/Major  Choose an item. | Minor: (if applicable)  Click or tap here to enter text. | |
| Residency Semester/Year:  Click or tap here to enter text. | Date of Birth:  Click or tap here to enter text. | Phone Number:  Click or tap here to enter text. | Degree Seeking Status:  Choose an item. | |
| **PRIOR SCHOOLING (**Please list schools you attended as a student (attach additional sheet if needed). | | | | |
| Level | Name of School | | District | |
| Elementary | Click or tap here to enter text. | | Click or tap here to enter text. | |
| Middle | Click or tap here to enter text. | | Click or tap here to enter text. | |
| High | Click or tap here to enter text. | | Click or tap here to enter text. | |
| **CLINICAL PLACEMENT INFORMATION** | | | | |
| Please list information regarding prior clinical placements. If you did not participate in a placement for a particular course, please write “N/A.” | | | | |
| **Course** | **Placement School** | **Mentor Teacher** | **Grade Level(s)** | |
| EDU 300 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | |
| EDU 310 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | |
| EDU 430 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | |
| EDU 440 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | |
| **Other placements if applicable (include course number):** | | | | |
| Click or tap here to enter text. | | | | |
| **RESIDENCY PLACEMENT PREFERENCES** | | | | |
| Please select your Residency placement preferences from the categories below. **We do not guarantee placements in any particular district, school, or grade level. Final decisions on all placements are made by the Clinical Coordinator. Turning down a placement may result in a delay of Residency by at least one semester.** | | | | |
| **Preference** | **District** | **Teacher** | **Grade Level** | |
| Choice 1 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | |
| Choice 2 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | |
| Choice 3 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | |
| **List conflict of interest schools (if applicable):**  Click or tap here to enter text. | | | | |
| By signing below, you affirm that all of the information in this application is true and accurate. This application communicates your intention to enter Residency in the semester and year indicated above, but is not a guarantee of progression to Residency.  Click or tap here to enter text. | | | |

**STUDENT SIGNATURE/DATE (Typed signature accepted if sent from Parkside email account)**

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**RESIDENCY REQUIREMENTS AND POLICIES**

The Clinical Coordinator is responsible for determining all Residency placements. The Clinical Coordinator may consider special circumstances, including a candidate’s home address and available transportation, when establishing a Residency placement.

Teacher candidates may NOT be placed at sites where there is a conflict of interest, including sites where a candidate:

* Has previously attended as a student (elementary, middle, or high school)
* Has a child or other family member currently employed or currently or formerly enrolled as a student
* Has a personal relationship with a mentor teacher or other school employee

If a teacher candidate receives a Residency placement where one of these scenarios is present, they are required to inform the Clinical Coordinator as soon as they are aware of such a conflict. A candidate who fails to report a conflict of interest at a placement will be removed from the placement once the conflict becomes known, which will result in a delay of Residency to a subsequent semester.

**Candidates are not permitted to negotiate or secure their own Residency placement under any circumstances.** If a teacher candidate receives a placement that presents an unsurmountable hardship to them, they must meet with the Clinical Coordinator and present supporting documentation of this hardship when requesting a change in placement. **Final decisions on all placements are made by the Clinical Coordinator.** A candidate may have to wait at least one semester to begin Residency if any required materials or documentation are submitted less than 30 days prior to Residency start date or if he/she turns down a Residency placement. It is the candidate’s responsibility to notify the Clinical Coordinator at least 30 days prior to the Residency start date if he/she decides to postpone Residency to another semester.

Residency placements are made after all requirements for Residency have been met, and on the condition that the Certification Officer will have official evidence of each of the following requirements upon receipt of your Residency Application.Your Residency placement may be cancelled if any of the following requirements are not in fulfilled at least 30 days prior to Residency start date.

**All students must complete/attain the following requirements prior to admission to Residency:**

Cumulative GPA of 2.75 or higher

EDU coursework GPA of 3.0 or higher

Completion of all required courses for the candidate’s licensure program with a grade of C+ or better

Completion of all academic minor requirements (Elementary Education only)

Completion of all clinical program requirements prior to Residency

Passing score on Pre-Residency Portfolio (score of 20 or higher from each faculty member)

Completion of Content Knowledge Assessment (one of the following):

Praxis II exam appropriate to licensure area

Content Knowledge Policy alternative (must meet with advisor to determine if this qualifies)

Passed Criminal Background Check within last two years that will remain valid for the duration of the Residency semester

**By submitting your Residency Application, you verify that you have read the Residency policies and agree to abide by them. It is your responsibility to notify the Clinical Coordinator if a placement violates any of the above site policies. Failure to do so will result in the termination of Residency for the semester.**