

Student's Address
Milwaukee, WI 53211

February 1, 2018

Ms. Jennifer Roe
Patient Care Manager – Clinical Resource Unit
Children's Hospital of Wisconsin
8915 W Connell Ave
Wauwatosa, WI 53226

Dear Ms. Roe:

I am writing to express my interest in the Registered Nurse position, which was listed on the Children's Hospital career page. I am graduating from the University of Wisconsin Milwaukee with a Bachelor's Degree in Science of Nursing in May 2018. I would love the opportunity to join a team whose vision is to make kids in Wisconsin the healthiest in the nation. My previous experience as a Patient Safety Companion will allow me to be a caring, detail oriented Registered Nurse and to provide quality care to all patients at Children's Hospital. A resume of my background and skills is enclosed.

As a Patient Safety Companion I have gained valuable experience in communicating with and listening to patients, as well as ensuring their safety at all times. I have learned the importance of communication and how to work effectively alongside many of the Registered Nurses that work at Children's. Working through the Clinical Resource Unit has allowed me to provide care on several different units and get a true idea of which patient population I feel most passionate about caring for. I have established quality relationships with patients and their families and look forward to continuing to do so as a Registered Nurse.

As a Student Nurse at UW-Milwaukee I have learned and expanded my clinical skills in several different areas. I have been responsible for implementing the nursing process and developing patient specific care plans during my clinical experience. As a Student Nurse, I have had to be willing to learn from my mistakes, communicate well and understand the importance of paying attention to detail as well as being able to multitask; all which I would love to bring to Children's. Additionally, I strongly value caregiving, advocacy, research and education.

I would appreciate the opportunity to speak with you to discuss the Registered Nurse position and my future with Children's Hospital of Wisconsin. I can best be reached by cell phone ###-###-#### or email ####@uwm.edu. Thank you, I hope you will consider me for an interview and I look forward to hearing from you in the near future.

Sincerely,

Student's Name

Jamie Lynn
Jalynn@gmail.com
555 555 5555

Objective

Obtain a Registered Nurse position at Children’s Hospital of Wisconsin using clinical and Patient Safety Companion experience to provide safe, quality care to all patients.

Education

University of Wisconsin-Milwaukee College of Nursing
Bachelors of Science in Nursing
September 2016 – Present, anticipated graduation May 2018

License

Eligible to sit for Wisconsin Registered Nurse Licensing Board Exam, June 2018

Student Clinical Experience

Froedtert Hospital, Milwaukee, Wisconsin January 2018 – current
Student Nurse – Ortho/Ortho Trauma Unit

Norris Health Center, Milwaukee, Wisconsin September 2017 – December 2017
Student Nurse – Population Health

Aurora West Allis Medical Center, West Allis, Wisconsin January 2017 – May 2017
Student Nurse – Medical Surgical Unit

Milwaukee Jewish Home, Milwaukee, Wisconsin September 2016 – December 2016
Student Nurse – Long term care

Student clinical experience highlights include:

- Deliver patient centered, safe care
- Display professionalism and leadership
- Develop effective communication skills
- Collaborate and work as a team member
- Administer medications, flu vaccinations and note reactions
- Full body assessments
- Assist with medical treatments
- Provide patient education
- Establish relationship with patient and family’s
- Implement nursing process, develop nursing care plan

Work Experience

Children’s Hospital of Wisconsin, Milwaukee, Wisconsin November 6, 2017 – current
Patient Safety Companion – Clinical Resource Unit

- Constant supervision of patients who are a safety risk

- Evaluate patient's physical, mental and emotional functioning
- Provide methods of distraction and comfort
- Communicate with Registered Nurses and Care Partners
- Develop trust with patient and family members

Personal Employment, Milwaukee, Wisconsin

Nanny – Vandiepenbeeck, Williams, Davis, and Lovejoy family June 2017 – current

- Constant supervision of children ages two to ten years old
- Feeding
- Playing
- Driving to activities
- Preparing for nap and bed time

Volunteer Experience

Volunteer – Camp Lakota

- Interact with Type 1 diabetic children ages five to fifteen years old
- Test blood sugars
- Assist with insulin injections and pump site rotations

Public Relations Manager – Love Your Melon

- Monitor and direct social media posts
- Visit children with cancer at Children's Hospital of Wisconsin and Ronald McDonald House

Note Taker – Accessibility Resource Center

- Take detailed notes in Psychology 101 class for a student with a disability

Certification and Awards

Dean's Honor List

American Heart Association Basic Life Safety for Healthcare Providers, expires June 2018

Scholarships

- Wisconsin King's Daughters and Sons Scholarship
- WCA Group Health Trust Scholarship

Special Skills

- EPIC training

References: Available Upon Request