

UNIVERSITY STAFF COMMITTEE - MEETING MINUTES

SEPTEMBER 14, 2023 / 1:00 PM – 2:30 PM

GALBRAITH ROOM & TEAMS

Members Present: Sherry Craig, Lisa Crumble, Alex Gray, Jean Hrpcek, Carol Kinsley, Michele Oakes-Cisler, April Puryear, Heather Spencer, Joy Lee

Members Absent: Loki Lott

Guests: Hannah Wallisch, Jennifer Wagner, Robtrice Brawner

Call to Order: 1:01 pm by Sherry Craig

Meeting Minutes Approval for August 10, 2023

Minutes approved unanimously.

US Scholarship Information (Hannah Wallisch)

USS was established in 1995 and became endowed around 2005. 4.5% of total funds is used for the award. Scholarship is a little over 20k currently. We can contact University Advancement if we want to contribute. Write a check, pay with card on the website, or payroll deduction (there's a form to fill out for this option). Hannah will send info on how to donate so we can disseminate to university staff. Students find out through the scholarship application every year. Scholarship is a variable amount due to it being a percentage, but \$500-\$1000 is typically awarded.

Ask Me Tables Recap/Updates (April)

Huge success! Around 62 volunteers (record numbers). 5p-6:15p slot was rough, but every table was still staffed. Thursday seemed slower. MOLN D1 busy and L1 constantly busy. Asked the L1 groups if we need a 3rd person, but they said it's still manageable with 2 people. Suggestions: more signs on L1 level ("you're now entering Molinaro", etc); better way to show who's staffed at what times/locations; incorporating upperclassmen help. Concerns: had some troubles with sign-up (sign-up genius), getting out volunteer requests earlier. Thank you to everyone!

Chancellor Candidate Visits/Presentations

Send feedback to Sherry Craig. QR code survey has to be in by 4p so it can be discussed at the regents committee at 5p.

Budget/Furlough/Pay Plan Updates

Everyone should have received the furlough email information by now.

New Business

Talked about ways we could make the committee more known amongst campus, especially other university staff. Discussed doing a university staff luncheon or meet & greet type thing. Jean, Lisa, and Heather will be creating a subcommittee for activities.

Adjournment:

Motion to adjourn by Carol Kinsley and seconded by Jean Hrpcek.

Meeting adjourned: 1:54 pm

Minutes submitted by: Alex Gray