

**UNIVERSITY STAFF COMMITTEE MEETING MINUTES**

MAY 11, 2023 / 1:00 PM – 2:30 PM

GALBRAITH ROOM & TEAMS

---

**Members Present:** Katy Aiello, Sherry Craig, Jean Hrpcek, Carol Kinsley, Michele Oakes-Cisler, April Puryear, Heather Spencer, Jenni Wagner

**Members Absent:** Loki Lott

**Guest:**

**Call to Order:** 1:03pm called to order by Carol Kinsley

**Meeting Minutes Approval for April 13, 2023**

Jean Hrpcek motioned to approve the minutes for April 13, 2023. April Puryear seconded. Minutes approved unanimously.

**Campus Update**

No update given since Scott Menke was not present.

**Extended Cabinet Update/Shared Governance/Faculty Senate Update**

*Extended: May 9*

HLC review team was just on campus specifically related to the PA program.

Aug 30<sup>th</sup> EDI in-service training with Keynote Speaker. Offices should be shut down to allow employees to attend (mandatory). More information to come.

Fiscal Stewardship – tuition short fall but enrollment is going up. Eleven of the thirteen UW campuses are experiencing a deficit, including UWP. Any vacant positions open for more than a year will be pulled back. Looking at campus as a whole and not just departments with regards to budgets. Currently Working on budget plans which are not entirely based on increasing enrollment.

Parkside Day was a success.

*Shared Governance: May 5*

US – salaries; stipends; some campus reps have issues with attendance at meetings; UW-Green Bay is doing a campus wide campus climate study; most committee elections are happening around this time. Jeremy asked for themes/ideas to talk to Jay Rothman about – will be meeting with him a few times a year.

Combined – Politics with legislature regarding EDI, as well as appreciating the value each campus brings. Quick ATP discussion. Life Insurance policy changes will be occurring. Information will be shared later in the year.

*Faculty Senate: May 2*

Articulation agreements with Gateway were discussed. Athletic Director S&S update given.  
Final Point in HLC recommendation – utilize shared governance more.

### **Chancellor Search and Screen Committee**

Listening Sessions happened in April/May. Various conversations regarding what staff would be looking for in a candidate regarding strengths, background, etcetera.  
Goal is to have the pool narrowed down to 10 candidates in June, and then down to 5 candidates in September. Please check the website dedicated to this process for updates.

### **Regents Award Update**

Dale Lovejoy accepted the nomination. The required paperwork has been submitted.

### **University Staff Elections**

Katy Aiello will get list of eligible staff. Katy Aiello and Michele Oakes-Cisler will work on sending out the emails. New members would start their term in July.

### **Emeritus Status**

Documents were presented requesting Emeritus status for Joe Rodriguez. Jenni Wagner motioned to move the request forward. Jean Hrpcek seconded. Motion approved.  
Sherry Craig will forward this on to the Chancellor.

### **Campus Conversations**

Two members have attended sessions already offered. Both had positive comments on the sessions. There is one session remaining, which will be held virtually.  
An Open Forum will be held in the fall to present ideas and concerns to campus.

### **New Business**

Academic staff Meet and Eat is being funded with rolled over funds.

Discussion about a document presented to non-instructional and University Staff in a college. The document was created to be used in collaboration with the employee handbook.

### **Adjournment:**

Motion to adjourn by Katy Aiello and seconded by Michele Oakes-Cisler.  
Meeting adjourned: 2:20pm

Minutes submitted by: Jenni Wagner, Secretary